



# तकनीकी शिक्षा विधान काउंसिल

## TAKNIKI SHIKSHA VIDHAAN COUNCIL



Regd. by Govt of India, Ministry of Corporate Affairs (MCA) under Section 8 of the Company Act 2013.  
Registration No: U85300DL2022NPL394113. AN ISO [9001:2015] Certified, Regd. with MSME.  
Tax exemption under 80G of the Income Tax Act, 1961, 12 AA

T SVC/IND/DEL/AUG/2024-25/210200000024/DT-1208

Date: 12/08/2024

### CIRCULAR

#### TAKNIKI SHIKSHA VIDHAAN COUNCIL ANNOUNCES OVER 550+ VACANCIES FOR YOGA TEACHERS & OTHER ROLES.

In response to the rapidly growing global demand for Yoga Practices, Takniki Shiksha Vidhaan Council is committed to fulfilling the evolving needs and expectations of people Worldwide. Our mission is to bring the ancient wisdom of Indian Yoga to every corner of the Globe, enabling individuals to experience the profound physical and mental benefits that Yoga offers.

Under the visionary leadership of Honourable Prime Minister Shri Narendra Modi, who proposed the establishment of "International Yoga Day" during his 2014 UN address, Yoga has received unprecedented Global Recognition. Since June 21, 2015, the world has celebrated International Yoga Day annually, reflecting the universal appeal and significance of Yoga.

Recognizing the importance of Yoga Education, the Ministry of AYUSH, in collaboration with the Ministry of Human Resource Development (MHRD), has proposed making Yoga a compulsory subject in Schools and Colleges. This initiative, supported by Subhash Chandra Khuntia, Secretary of School Education and Literacy, MHRD, and Harikesh Senapati, Director of NCERT, aims to promote Yoga as a key element in the holistic development of students, shaping them into responsible and well-rounded citizens.

The need for Yoga is not limited to Schools Alone; in today's fast-paced World, with its demanding lifestyles, every Individual stands to benefit from Yoga. The council is dedicated to bringing Yoga education to people from all walks of life. To achieve this, we have designed various Training Programs Aimed at Empowering Individuals at Every Level.

Our Trained Yoga Teacher/Instructors will play a crucial role in reaching out to those who may not yet be familiar with Yoga, ensuring that its benefits are accessible to all. With a clear understanding of contemporary needs, we are committed to promoting Yoga across diverse sectors, including NGOs, Schools, Apartments, Departments, Societies, and Corporate Offices.

Copy to:

- 1) Directors of TAKNIKI SHIKSHA VIDHAAN COUNCIL
- 2) Coordinators
- 3) HR Departments

(SHOBHIT SINGH)

Director, Takniki Shiksha Vidhaan Council

Contact No.: 011-71862234 / 9911596565



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### JOINING US IS A GOLDEN OPPORTUNITY

This is more than just training—it's your gateway to a prestigious and rewarding career. Selected candidates will receive a Yoga Teacher Training Diploma Course worth Rs. 4 Lakh—completely free of cost. Whether you're from any corner of India, you're a fresher or an experienced professional, Takniki Shiksha Vidhaan Council offers equal opportunities for all. Your training will be held in Delhi, with accommodation and meals fully provided by the organization.

The program includes 6 months of intensive training followed by a 6-month paid internship with a stipend of Rs. 10,000 per month. During your internship, you'll gain hands-on experience in managing Yoga classes and mastering the protocols essential for success in various professional environments.

But that's not all—this course also offers comprehensive skill development in English Speaking, Personality Development, Yoga Theory and Practical, Yoga for Sports, School Yoga Syllabus, Corporate Training, and Sales & Marketing. These are crucial skills that will distinguish you in the competitive job market.

By joining us, you're not just securing a job—you're investing in a future filled with limitless opportunities. Don't miss this life-changing career path.

Apply now and seize the opportunity to build a fulfilling career that truly makes a difference. Together, we can elevate Indian Yoga to new heights and create a healthier, happier world. To join Takniki Shiksha Vidhaan Council, you must clear an exam. The online application form will be available starting 05-September-2024 on our website: [www.taknikishiksha.org.in](http://www.taknikishiksha.org.in).

### Opportunities & Career Growth

We offer a wide range of opportunities for both freshers and experienced professionals. Below are the details of the positions available, including the required qualifications, training duration, and salary structure. Apply now to secure a rewarding career with Takniki Shiksha Vidhaan Council.

#### 1. YOGA TEACHERS/TRAINERS

- a. Posts Available : 512
- b. Education Qualification : Graduate in Any Stream
- c. Training & Internship Duration : 12 Months
- d. Salary : Up to Rs. 50,000 per month.
- e. Age Limit : 18 to 35 Years
- f. Role & Responsibilities :
  - i. Conduct Yoga Classes
  - ii. Organize Yoga Sessions
  - iii. Represent the Organization in Institutions
  - iv. Promote Yoga Education
  - v. Coordinate with Institutions
  - vi. Ensure High-Quality Delivery
  - vii. Collect Feedback from Participants
  - viii. Enhance Organizational Presence

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### 2. BUSINESS DEVELOPMENT EXECUTIVE (BDE)

- a. Posts Available : 20
- b. Education Qualification : BBA/MBA or Graduate in Any Stream
- c. Training & Internship Duration : 06 Months
- d. Salary : Up to Rs. 50,000 per month.
- e. Age Limit : 18 to 35 Years
- f. Role & Responsibilities :
  - i. Identify Potential Clients
  - ii. Develop a Targeted Approach
  - iii. Set Up Meetings
  - iv. Present Yoga Offerings
  - v. Build Relationships
  - vi. Close Deals
  - vii. Follow-Up
  - viii. Gather Feedback and Improve

### 3. MARKETING MANAGER

- a. Posts Available : 01
- b. Education Qualification : BBA/MBA or Graduate in Any Stream
- c. Training & Internship Duration : 06 Months
- d. Salary : Up to Rs. 70,000 per month.
- e. Age Limit : 18 to 40 Years
- f. Role & Responsibilities :
  - i. Oversee marketing strategy.
  - ii. Manage the BDE team.
  - iii. Ensure targets are met.
  - iv. Develop marketing campaigns.
  - v. Build and manage partnerships.
  - vi. Analyse market trends and adjust strategies.
  - vii. Coordinate with other dept. for campaign execution.
  - viii. Monitor and report on marketing performance.

### 4. MARKETING COORDINATOR

- a. Posts Available : 02
- b. Education Qualification : BBA/MBA or Graduate in Any Stream
- c. Training & Internship Duration : 06 Months
- d. Salary : Up to Rs. 40,000 per month.
- e. Age Limit : 18 to 40 Years
- f. Role & Responsibilities :
  - i. Assist the Marketing Manager.
  - ii. Implement campaigns.
  - iii. Manage social media.
  - iv. Coordinate with BDEs and other departments.
  - v. Track and report campaign performance.
  - vi. Create and schedule content.
  - vii. Support event planning and execution.
  - viii. Handle day-to-day marketing tasks.

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### 5. PROJECT MANAGER

- a. Posts Available : 01
- b. Education Qualification : M.B.E. or Project Management Expertise. Must have at least 3-5 years of Experience in Project Management.
- c. Training & Internship Duration : 03 Months
- d. Salary : Up to Rs. 1,00,000 per month.
- e. Age Limit : 18 to 40 Years
- f. Role & Responsibilities :
  - i. Oversee the entire project.
  - ii. Manage teams effectively.
  - iii. Coordinate with various departments.
  - iv. Ensure timely delivery of services.
  - v. Monitor project progress.
  - vi. Allocate resources efficiently.
  - vii. Address issues and risks promptly.
  - viii. Communicate updates to stakeholders.

### 6. HR MANAGER

- a. Posts Available : 01
- b. Education Qualification : MBA or Master's in HR Management.
- c. Training & Internship Duration : 03 Months
- d. Salary : Up to Rs. 80,000 per month.
- e. Age Limit : 18 to 40 Years
- f. Role & Responsibilities :
  - i. Develop and implement HR strategies and initiatives.
  - ii. Oversee recruitment and selection processes.
  - iii. Manage employee relations and resolve conflicts.
  - iv. Ensure compliance with labour laws and regulations.
  - v. Design and implement training and development programs.
  - vi. Monitor and manage performance appraisal systems.
  - vii. Develop and manage compensation and benefits plans.
  - viii. Provide HR reports and insights to senior management.

### 7. HR EXECUTIVE & TRAINING COORDINATOR

- a. Posts Available : 03
- b. Education Qualification : Bachelor Degree in HR Management, Business Administration, Education or a related field.
- c. Training & Internship Duration : 03 Months
- d. Salary : Up to Rs. 50,000 per month.
- e. Age Limit : 18 to 40 Years
- f. Role & Responsibilities :
  - i. Assist in recruitment, onboarding, and training processes.
  - ii. Maintain and update employee and training records.
  - iii. Organize and schedule training sessions and HR activities.
  - iv. Coordinate with trainers, trainees, and new hires.
  - v. Address employee and trainee queries, providing necessary support.
  - vi. Implement HR policies, procedures, and training programs.

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- vii. Track and report on employee performance and training outcomes.
- viii. Manage logistics, resources, and documentation for HR and training activities.

### 8. CALL CENTER EXECUTIVES

- a. Posts Available : 12
- b. Education Qualification : Graduate in any Stream, Good Communication Skill.
- c. Training & Internship Duration : 06 Months
- d. Salary : Up to Rs. 30,000 per month.
- e. Age Limit : 18 to 35 Years
- f. Role & Responsibilities :
  - i. Answer and manage inbound and outbound calls professionally.
  - ii. Provide accurate information about the organization's products and services.
  - iii. Address customer inquiries and resolve issues promptly.
  - iv. Maintain detailed records of customer interactions and transactions.
  - v. Route calls to the appropriate departments when necessary.
  - vi. Follow up with customers to ensure their issues are resolved.
  - vii. Deliver excellent customer service to enhance customer satisfaction.
  - viii. Stay updated on organizational policies, services, and updates to provide accurate information.

(Based on Training experience, Internship Result and qualifications).

### HOW TO APPLY – GUIDELINES FOR FILLING ONLINE APPLICATION

Takniki Shiksha Vidhaan Council invites aspiring candidates to apply for various job opportunities through our streamlined online application process. Below are the detailed guidelines to assist you in completing your application successfully:

#### Step 1: Access the Application Portal

Visit our official website at [www.taknikishiksha.org.in](http://www.taknikishiksha.org.in) to begin your application process.

Candidate should have valid E-Mail ID and Mobile Number: this will help him/her in getting information regarding Exam/Call Letter/Interview/Acknowledgement by E-Mail and SMS.

Candidate should scan his/her photograph in JPEG Format. The digital size of file should be less than 200 KB.

#### Step 2: Complete the Online Application

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Follow the prompts to fill out your application form. Ensure that all the required details are accurately provided. The application process has been designed to be user-friendly and straightforward.

### Step 3: Pay the Registration Fee

The registration fee for the application process is categorized as follows:

General & OBC Category: ₹800

SC/ST & Women: ₹550

Please ensure that you complete the payment as per your category. If you belong to the SC/ST category, please ensure to upload a valid copy of your caste certificate. The transaction details will be required during the application submission.

### Step 4: Examination Process

**First Exam:** Candidates will undergo an Online Aptitude Exam comprising multiple-choice questions (MCQs).

**Second Exam:** Successful candidates from the First Exam will proceed to the Final Online MCQ Exam, which includes multiple correct answers and true/false questions.

**Third Exam:** The final phase will be an Offline Exam for candidates who clear the previous rounds.

### Step 5: Confirmation & Preparation

Upon clearing the First Exam, candidates will receive a confirmation email and instructions to register for the Second Exam.

We offer optional preparation materials to aid in your success:

PDF & Video Preparation Material (Online): ₹300

Physical Book: ₹600

### Step 6: Final Selection

Candidates who successfully clear all three exams will be considered for selection. No additional fee is required for the Offline Exam.

We encourage all eligible candidates to carefully follow these guidelines to ensure a smooth application process. This is a golden opportunity to advance your career with Takniki Shiksha Vidhaan Council, and we look forward to your participation.

Candidates are advised to fill the application carefully. They are also requested to go through the filled form, before confirming, to ensure that all the information provided in the form is correct. The information given by the candidate will be treated as final. Upon successful filling up of form, candidates should note that reference number displayed on screen. Candidates can re-open the same data, using this reference number for viewing and printing purposes.

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While applying for online the applicant should ensure that he/she fulfils the eligibility and other norms mentioned above and that the particulars furnished by him/her are correct in all respect. In case it is detected at any stage of recruitment that a candidate does not fulfils the eligibility norms or that he/she has furnished any incorrect/false information or has surpassed any material facts, his/her candidature will stand cancelled. If any of these shortcomings is/are detected even after the appointment his/her services are likely to be terminated.

In Case employed, Candidate also needs to scan and upload the Certificate from the Chief Vigilance Officer (CVO) of his/her organization that no vigilance/disciplinary inquiry are pending against him/her.

### GENERAL TERMS AND CONDITIONS:

1. The eligibility of candidate shall be determined as on the last date of submission of application form.
2. No. of posts are 550+ and the Takniki Shiksha Vidhaan Council reserves the right to fill all posts or may not fill any posts and its decision in this regard shall be final.
3. The Takniki Shiksha Vidhaan Council reserves the right to withdraw advertised posts at any time without giving any reason. Any consequential vacancies arising at the time of appointment may also be filled up from the available candidates.
4. In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of appointment letter, the Takniki Shiksha Vidhaan Council reserves the right to modify / withdraw / cancel any communication made to the candidate.
5. The prescribed qualifications are the minimum and mere possession and fulfilment of the essential and desirable qualifications for a post does not entitle the candidate to be called for written/skill test as may be decided by the Takniki Shiksha Vidhaan Council.
6. Interested candidates may apply online at Takniki Shiksha Vidhaan Council website [www.taknikishiksha.org.in](http://www.taknikishiksha.org.in).
8. Self-attested photocopies of testimonials may also be attached with the application in support of their educational qualifications and experience etc.
9. The TAKNIKI SHIKSHA VIDHAAN COUNCIL shall verify the antecedents and documents submitted by the candidate at the time of appointment or during the tenure of his / her service. In case, it is found that the documents / information submitted by the candidate are fake or the candidate has a clandestine antecedents / background and has suppressed any information, then his /her services shall be terminated.
10. Candidates who are employed may send an advance copy of duty filled and downloaded application. However, such an application shall be entertained only when application through proper channel (Forwarding Authority) is received. It

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Address: Plot No. – 08, Tikona Park, Village Badli, Opp. Haderpur Metro Station, North West Delhi, Delhi – 110042

Website – [www.taknikishiksha.org.in](http://www.taknikishiksha.org.in)

E-Mail – [enquiry@taknikishiksha.org.in](mailto:enquiry@taknikishiksha.org.in)



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shall be necessary to furnish "No Objection Certificate" from the parent department / present employer. The forwarding authority is to ensure that the application must be accompanied by Annual Confidential Reports (ACRs) for last five years, Integrity Certificate and Vigilance Clearance Certificate. In case of photocopies of ACRs are sent these may be attested by an officer not below the rank of Under Secretary/equivalent.

11. The decision of the TAKNIKI SHIKSHA VIDHAAN COUNCIL in respect of selections shall be final and no correspondence in the regard will be entertained. Canvassing in any type from any source will disqualify the candidature of the applicant.

12. In case of any dispute / ambiguity that may occur in the process of selection, the decision of the TAKNIKI SHIKSHA VIDHAAN COUNCIL shall be final.

13. In case the candidate belongs to SC/ST/OBC/EWS, he/she will submit a certificate to that effect from the prescribed authority concerned.

14. The candidate is advised to satisfy themselves before applying that they possess minimum essential qualifications laid down in the advertisement and should verify the information submitted in the application form, request for any subsequent change will not be entertained.

15. Merely filling up online form does not mean that the application has been submitted. The applicants have to fill up the online form, take a print of PDF file generated by the online software and send the hardcopy of the same with necessary documents to the Secretary, Takniki Shiksha Vidhaan Council, Plot No. - 08, 2<sup>nd</sup> Floor, Tikona Park (Ambedkar Park), Village Badli, Opposite Haderpur Metro Station, Delhi - 110042 by the stipulated date. Incomplete applications and/or application not in the prescribed proforma shall not be entertained or will be rejected summarily without assigning any reason. No correspondence in this regard will be entertained. This application received after due date will be rejected. In case, last day happens to be holiday/Saturday/Sunday, the same will be received on succeeding working day.

Note: -

No TA/DA will be paid for attending the Written/Skill Exam.

Kunal Miglani

Secretary, TAKNIKI SHIKSHA VIDHAAN COUNCIL

\*This is the final PDF copy, and no stamp is required.

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